



## Early Learning Services Programs

### Background

Early Learning sets the course for a child’s future and shapes the brain in ways that impact lifelong learning, behaviour, health, and quality of life. Getting a positive start is key to a successful future. Early Learning Programs will provide students with a community specific, culturally relevant and play based curriculum. KTCEA will provide a curriculum that supports children in:

1. Forming relationships with one another as they develop physical, emotional, and social skills.
2. Reflecting and valuing their culture and individual abilities as they develop cognitive and language/communication skills.
3. Participating in high-quality programs and services that provide stimulating, healthy, and nurturing environments from the earliest stages in life.
4. Receiving timely access to other community programs and services.
5. Monitoring developmental progress and programs and adapting to meet needs.

### Guidelines

1. An eligible child may be admitted to an Early Learning program during the month of September in any school year provided that child’s fifth birthday falls on or before December 31st of that school year (four years 6 months of age by March 1st of that school year). A child may be admitted to a Kindergarten 4 program during the month of September in any school year provided that child’s fourth birthday falls on or before December 31st of that school year. As referred to in Board Policy 7.

#	Procedures	Roles and Responsibilities
1	<p>The Principal has the same responsibilities for the Early Learning programs as for all other programs operating in the school. Accordingly, the Principal shall:</p> <ol style="list-style-type: none"> <li>1.1 Set daily, weekly and monthly schedules in conjunction with the Early Learning 90,185.41 teachers and other staff of the school to include playground supervision, scheduling of facilities, safety measures, emergency situations, fire drills, etc.</li> <li>1.2 Approve any field trips or excursions requiring students to leave the school grounds.</li> </ol>	Principal
2	<p>The Principal has the same responsibilities for the ECS programs as for all other programs operating in the school. Accordingly, the Principal shall:</p> <ol style="list-style-type: none"> <li>2.1 Set daily, weekly and monthly schedules in conjunction with the ECS teachers and other staff of the school to</li> </ol>	Principal

	include playground supervision, scheduling of facilities, safety measures, emergency situations, fire drills, etc. 2.2 Approve any field trips or excursions requiring students to leave the school grounds.	
3	Kindergarten K-4. 3.1 Enrolment in K-4 is voluntary. 3.2 A child is eligible to enroll in Kindergarten K-4 if he or she is 4 years of age as of December 31st of that school year. 3.3 A decision to enroll a student in K-4 for more than one year will be made jointly by the teacher and principal, in consultation with the parent/guardian. 3.4 Any exceptions to school entrance into K-4 must be approved by the superintendent or designate. 3.5 Children registered in K4 must be fully toilet trained	Principal
4	Kindergarten K- 5 4.1 Enrolment in K-5 is voluntary. 4.2 A child is eligible to enroll in Kindergarten K-5 if he or she is 5 years of age as of December 31. 4.3 A decision to enroll a student in K-5 for more than one year will be made jointly by the teacher and principal, in consultation with the parent/guardian. 4.4 Any exceptions to school entrance into K-5 must be approved by the superintendent or designate.	Principal

**Definitions:**

**Early Learning Services** Programs provide services to address the developmental needs of children before they enter grade one. In ECS programs, young children participate as active learners, build a set of shared experiences and develop knowledge, skills and attitudes that prepare them for subsequent learning. ECS programs also provide additional support for children with special needs to assist them in reaching their full learning potential.

**Kindergarten 4** This kindergarten preparatory program for four-year-olds is designed to meet the needs of its students academically, while providing the social/emotional aspect that is unique to students in this age range.

**Procedure Amendments and Updates**

The responsibility for updating and amending this procedure rests with the Director of Student Services and will be updated annually.