



# KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

## Regular Board Meeting Minutes

Thursday, June 6, 2024 9:00 am – 4:00 pm

Meeting Platform: In-Person/Zoom

Sub-Office, Edmonton

### Attendees:

<p><b>Board Members:</b></p> <ol style="list-style-type: none"> <li>Chief Ivan Sawan, Loon River First Nation (Zoom)</li> <li>Councillor Shayne Letendre, Loon River First Nation</li> <li>Councillor Cody Letendre, Loon River First Nation (Zoom)</li> <li>Chief Billy Joe Laboucan, Lubicon Lake Band</li> <li>Councillor Timothy Sawan, Lubicon Lake Band (Zoom)</li> <li>Councillor Vera Laboucan, Lubicon Lake Band</li> <li>Chief Gilbert Okemow, Vice Chair, Peerless Trout First Nation</li> <li>Councillor Corrine Alook, Peerless Trout First Nation</li> <li>Councillor Julianne Noskiye, Peerless Trout First Nation</li> <li>Chief Eddie Tallman, Whitefish Lake First Nation</li> <li>Councillor Darren Auger, Chair, Whitefish Lake First Nation</li> <li>Councillor Clifford Laboucan, Whitefish Lake First Nation</li> <li>Councillor Frank Whitehead, Woodland Cree First Nation (Zoom)</li> <li>Councillor Derek Auger, Woodland Cree First Nation (Zoom)</li> </ol>	<p><b>KTCEA Staff:</b></p> <ol style="list-style-type: none"> <li>Dr. Daphne Mai'Stoina, Superintendent</li> <li>Kimberly Carifelle, Associate Superintendent Corporate Services</li> <li>Gwena Cunningham, Associate Superintendent Learning Services &amp; Academic Success</li> <li>Gord Atkinson, Associate Superintendent Facilities &amp; Operations</li> <li>Carmen Parent, Strategic Projects Specialist</li> <li>Krystal Whitehead, Corporate Admin Support</li> <li>Cheyenne Alook, Administrative Assistant</li> </ol>
<p><b>Absent / Regrets:</b></p> <ol style="list-style-type: none"> <li>Pearl Calahasen, Deputy Superintendent</li> <li>Jay Calahasen, Communications Manager</li> <li>Rosalie Bisailon, Executive Assistant</li> <li>Felicia Ochs, Woodland Cree First Nation</li> </ol>	<p><b>KTC Leadership, Admin Staff &amp; Other Guests:</b></p> <ol style="list-style-type: none"> <li>Scott Hickling, CEO</li> <li>Tracy Laboucan, Band Council, Lubicon Lake Band</li> <li>Christopher Smeaton, Board Mentor</li> </ol>

### 1. Call to Order

Chair, Darren Auger

- **Motion 2024-06-06 #1: The June 6, 2024 Board meeting was called to order at 9:13 am.**
- **Moved by Chief Gilbert Okemow, Seconded by Councillor Corrinne Alook**
- **All in favour, motion carried.**

### 2. Opening Prayer

Chief Billy Joe Laboucan

### 3. Introductions/Roll Call

### 4. Board of Declaration - manâtisiwin (recording)

Carmen Parent

### 5. Approval of Agenda



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- **Motion 2024-06-06 #2: The Board of Directors approved the June 6, 2024 Board meeting agenda as presented.**
- **Moved by Chief Gilbert Okemow, Seconded by Councillor Julianne Noskiye.**
- **All in favour, motion carried.**

### 6. Approval of March 7, 2024 Minutes

- **Motion 2024-06-06 #3: The Board of Directors approved the March 7, 2024 Board meeting minutes as presented.**
- **Moved by Chief Gilbert Okemow, Seconded by Chief Billy Joe Laboucan.**
- **All in favour, motion carried.**

### 7. Approval of April 9, 2024 Minutes

- **Motion 2024-06-06 #4: The Board of Directors approved the April 9, 2024 Board meeting minutes as presented.**
- **Moved by Councillor Julianne Noskiye, Seconded by Councillor Clifford Laboucan.**
- **All in favour, motion carried.**

### 8. Business Arising from the Minutes

#### Action Items

#### 9. Approval of the 2024/2025 Board Workplan

- 9.1. Dr. Daphne Mai'Stoina gave an overview of the Board Workplan with possible costs.
- 9.2. KTCEA Conference: Chief Billy Joe Laboucan suggested the theme could be Leadership. It would coincide with Treaty 8 Polytechnic, there is a Leadership Program developed.

- **Motion 2024-06-06 #5: The Board of Directors approves the Board Workplan for 2024/2025**
- **Moved by Councillor Corrine Alook, Seconded by Chief Gilbert Okemow.**
- **All in favor, motion carried.**

#### 10. Atikameg International Field Trips- Motion

- 10.1. Dr. Daphne Mai'Stoina reviewed the international field trip requests from Atikameg to Japan and Mexico.
- 10.2. Are there liabilities to KTCEA? There is always liability with trips, but we have to ensure the supervisors mitigate those issues with proper written procedures.
- 10.3. Has fundraising started? It will start once it is approved.
- 10.4. Is each school going to be assigned to go on the trip? Yes there will be staff from each school.
- 10.5. The Board requested the following eligibility criteria for students to attend:
  - 10.5.1. Students cannot attend both trips to make it fair.
  - 10.5.2. Good attendance and good behaviour.



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10.5.3. Submit a written essay outline why they should be on the trip, and what they intend to learn from it.

10.6. The Board requested Principal Jackie Sander to be invited to the Board meeting in September to explain the field trips in detail.

- **Motion 2024-06-06 #6: The Board of Directors approves the field trip to Mexico in principle for Atikameg grades 9-12 students in June 2025.**
- **Moved by Billy Joe Laboucan, Seconded by Councillor Shayne Letendre.**
- **All in favor, motion carried.**

- **Motion 2024-06-06 #7: The Board of Directors approves the field trip in principle to Japan for all Grade 9-12 KTCEA students in August 2025.**
- **Moved by Councillor Clifford Laboucan, Seconded by Councillor Julianne Noskiye.**
- **All in favor, motion carried.**

### 11. Approval of Date of Operational Transfer to WCFN

11.1. The transfer agreement is a termination of the current administrative agreement, relinquishing all the properties including the school, teacherages, buses, and all inventory.

- **Motion 2024-06-06 #8: The Board of Directors approves relinquishing the operation of Cadotte Lake School to Woodland Cree First Nation effective August 1, 2024.**
- **Moved by Councillor Chief Gilbert Okemow, Seconded by Councillor Shayne Letendre.**
- **All in favor, motion carried.**

### 12. Elder Celebration

12.1. To honour the Elders, KTCEA is hosting a luncheon on June 26th for the Elders at Central Office in Loon River First Nation, the Board is invited to attend and present gifts.

12.2. June 26 conflicts with Board members schedules, but if another alternative date cannot be made in June, they can send a representative.

- **Motion 2024-06-06 #9: The Board of Directors approves to recognize the work of the Elders Advisory Committee through an event held in June.**
- **Moved by Councillor Clifford Laboucan, Seconded by Councillor Corinne Alook.**
- **All in favour, motion carried.**

### 13. In-Camera - Facilities

- **Motion 2024-06-06 #10: The Board of Directors moved to go in-camera at 10:00 am.**
- **Moved by Councillor Shayne Letendre, Seconded by Councillor Corinne Alook.**
- **All in favour, motion carried.**



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The Board came out of Camera at 11:03 am

### 14. Policy Update – Chris Smeaton

- 14.1. Policy 1 Foundational Statements was revised to include Vision, Mission, Our Goal, Our Uniqueness and healthy meals. This distinguishes KTCEA from any other school division.
- 14.2. Policy 1 Appendix A - Legal Foundations was taken from the original Policy 1.
- 14.3. Policy 2 Role of the Board - Accountability to Student Learning, Board Development, Political Advocacy, and Selected Responsibilities were revised or included.
- 14.4. Policy 3 Role of the Board Member - introduction has been updated to include the board members core purpose, decisions, authority, and duties.
- 14.5. Policy 3A - numbering change.
- 14.6. Policy 11 Board Delegation of Authority - development of Administrative Procedures by the Superintendent has been added, and other points were streamlined.
- 14.7. Policy 21 Fiscal Stewardship was created from combining all the previous financial policies.
- 14.8. Policy 22 Human Resources is currently Policy 12. Hearings on staff matters will be revised from an Indigenous lens. Chief Billy Joe suggested adding extra-curricular activities in the community to the duties.
- 14.9. Suggested to eliminate certain policies (Curriculum & Instruction, Leadership Development, Literacy & Numeracy, Fine Arts, Knowledge & Employability Programs, Sports Program, Early Learning, Graduation and Career Counseling, Specialized Supports, Technology & Student Information, Emergency Preparedness & Business Continuity) and make them into Administrative Procedures.

- **Motion 2024-06-06 #11: That the Board of Directors accept the amendments provided to the following policies:**
- **Policy 1- Foundational Statements**
- **Policy 1 Appendix A- Legal Foundations**
- **Policy 2- Role of the Board**
- **Policy 3 Role of the Board Member**
- **Policy 3 Appendix A- Eligibility, Appointment, and Termination of Board Members,**
- **Policy 11- Delegation of Authority**
- **Policy 21- Fiscal Stewardship**
- **Moved by Councillor Julianne Noskiye, Seconded by Councillor Corrine Alook.**
- **All in favor, motion carried.**

### Information Items

### 15. Facilities & Operations Update

- 15.1. PTFN Power Backup
  - 15.1.1. We are working with Bison Property Management (June 2024) to do an estimate of equipment, installation, maintenance schedule, once we receive the details, a request will go to ISC for funding.
- 15.2. AP 352 Use of ATVs, Snowmobiles or Other Off-Highway Vehicles



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- 15.3. Students are coming to school on quads and taking other students home, and principals requested guidance. Key issues are safety: to and from school, on property parking lot, additional riders, and liabilities. AP 352 was developed to address these issues.
- 15.4. The Board requested to research other school divisions procedures, ask legal to review the AP and bring that information to the next Board meeting.
- 15.5. Facilities and Operations Projects to ISC
  - 15.6. Projects are all safety related, and have requested the funds from ISC.
  - 15.7. The Board requested an ISC funding breakdown for the September Board meeting.
  - 15.8. It was suggested that the Board share this information with communities.
  - 15.9. The Board requested a detailed report and briefing note be sent to the CEO regarding the ISC funding requests so the Chiefs themselves can go to Ottawa and advocate.

### 16. Learning Services Update

- 16.1. Associate Superintendent Gwena Cunningham gave an overview of KTCEA graduations.
- 16.2. 37 KTCEA graduates from across the Education Authority. Each Board member has been invited to their Nations graduation.
- 16.3. Honouring Leadership Award 2024 Recipients:
  - 16.3.1. Delaney Auger, Loon River First Nation
  - 16.3.2. Leonard Oar, Whitefish Lake First Nation
  - 16.3.3. Fayanna Okemow, Peerless Trout First Nation
  - 16.3.4. Logan Noskiey, Lubicon Lake Band
  - 16.3.5. Justine Carifelle, Woodland Cree First Nation
- 16.4. Growing Our Own; Our Youth, Our Future Youth Symposium & KTC Career Showcase - 120 students attended from KTCEA, 31 from REC
- 16.5. KTCEA Youth Forums and the National Spelling Bee was discussed.
- 16.6. Preparing for the 2024-2025 School Year by establishing partnerships with the Principals and building an events calendar. Cree language, numeracy, literacy, Indigenous fine arts grant, land based learning, physical education and sports, early learning, CTF/CTS was reviewed.
- 16.7. The Board requested options at delivering the high level course so students are ready to go to college and university.
- 16.8. The Board requested the history of the Nations, Treaties, and Treaty rights to be included in the CCC. Hire a consultant to gather all the information. Teacher training needs to occur as well. Give a copy of the CCC to the Board members so they can see what is being taught and if they see any gaps.

### 16. Corporate Services Update

- 16.9. Associate Superintendent Corporate Services Kim Carifelle gave updates on strategic planning, Human Resources, career fairs, teacher incentives, student - teacher ratio, projections for 2024-2025, partnerships, structural readiness approval, finance, and the financial report year to date.



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- **Motion 2024-06-06 #12: The Board of Directors accepts the Financial Report that was presented as information on June 6, 2024.**
- **Moved by Councillor Derek Auger, Seconded by Councillor Cody Letendre.**
- **All in favour, motion carried.**

### 17. Superintendent Update

- 17.1. Superintendent Daphne Mai'Stoina provided an update on CASS where she presented on the foundational role of Elders and a brief history of KTCEA.
- 17.2. The Deputy Superintendent's report included Principals Reports, an update on the Cree Language program, Principal Mentor information, Teacher Evaluations, and Complaints to date.
- 17.3. The Communications Update included KTCEA and AI, online statistics, digital signage, email marketing, community visits, Elder Advisory Committee, and KTCEA Radio.
- 17.4. The Superintendent updated the Board on the Cadotte Lake School Transition, meeting with Alberta Education - June 4th, and Board Professional Development opportunities.
- 17.5. Administration requested the Board to send any board professional development opportunities they would like to take.
- 17.6. Indigenous Governance Models - potential partnership with academia
  - 17.6.1.1. Research into U of A faculty of Native Studies
  - 17.6.1.2. KTCEA Task Force - information gathering and site visits.
  - 17.6.1.3. The Superintendent updated the Board on governance models from an Indigenous perspective, she requested a task force be set up to research findings and bring back recommendations to the Board.
  - 17.6.1.4. Membership (1 or 2 from each Nation): Chief Billy Joe, Shayne Letendre, Darren Auger, Corinne Alook, and Julianne Noskiye.

- **Motion 2024-06-06 #13: The Board of Directors directs that a Task Force be put in place to review Indigenous Governance models and provide recommendations to the Board by September 1, 2024**
- **Moved by Chief Eddie Tallman, Seconded Chief Gilbert Okemow.**
- **All in favour, motion carried.**

- **Motion 2024-06-06 #14: The Board of Directors approves the Superintendent report as presented on June 6, 2024.**
- **Moved by Councillor Vera Laboucan, Seconded Councillor Shayne Letendre.**
- **All in favour, motion carried.**

### 18. Comments and Announcement

- 18.1. Year end staff event is on June 27, 2024 at Clarence Jaycox School, Central Office won last year. Is it mandatory that all staff go? Yes.
- 18.2. Treaty 8 125 Celebration - Deputy Superintendent Pearl Calahasen is overseeing it. Students are part of the wagon trail ride. KTCEA staff will be going to participate and help.



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### 19. Honouring Woodland Board Members

19.1. A moose hide painting with the Woodland Cree First Nation logo was presented to Woodland Cree First Nation for the contribution they have provided to KTCEA.

### 20. Closing Prayer

Chief Billy Joe Laboucan

- Motion 2024-06-06 #15: The Board of Directors adjourned the meeting at 4:05 pm.
- Moved by Chief Gilbert Okemow, Seconded Chief Eddie Tallman
- All in favour, motion carried.

21. Adjournment: 4:05 pm