Policy 4 Appendix A

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o-nîkânapô kîkway kâ-wî nayihtâwipayik

Board Member Conflict of Interest

A Board Member is responsible to KTCEA and ultimately to their communities, First Nations members, and Chiefs and Councils. On appointment to KTCEA, a Board Member assumes a position of trust and is expected to act accordingly. Board Members shall avoid conflict of interest in decisions.

Guidelines:

For the purposes of this policy, a Board Member is deemed to be in conflict of interest when he/she benefits personally or financially from actions or decisions made in their official capacity as Board Members. This includes any advantages that may extend to family members or friends.

1. A Board Member shall not have any monetary interest in, or receive, or expect to receive any profit or benefit from any contract, agreement, engagement or undertaking made or entered into either in his/her own name or in the name of another KTCEA employee or Board Member.
2. A Board Member shall declare him/herself to be in a conflict of interest or a potential conflict of interest.
3. A Board Member will make this declaration of a conflict of interest prior to any discussion of the issue.
4. Upon making this declaration, the Board Member shall request that this declaration be recorded in the minutes of the meeting.
5. Upon receiving this declaration, it shall be recorded into the minutes.
6. On declaring a conflict of interest, the Board Member shall request the KTCEA Chairperson excuse the Board Member from any further participation on the issue.
7. If the Chairperson makes the declaration, the Vice Chairperson will excuse the Chairperson from further participation in that particular matter.

A Board Member is solely responsible for declaring themselves to be in a possible conflict of interest. It is the responsibility of the Board Member to absent themselves from a meeting in which they have a conflict of interest and ensure that their declaration and absence is properly recorded within the minutes.