

KEE TAS KEE NOW TRIBAL COUNCIL

EDUCATION AUTHORITY BOARD REGULAR MEETING

MINUTES ~ May 10, 2019

Executive Royal Inn - Edmonton

PRESENT:	Name:	Title:
Board Members:	Ivan Sawan Gilbert Okemow Billy Joe Laboucan Jason Laboucan Gladys Okemow Corrine Alook Isaac Laboucan – Aviom John Cardinal Edna Boucher Albert Thunder Darren Auger James Nahachick Richard Laboucan	Chairperson, Loon River First Nation Chief Vice Chairperson, Peerless-Trout First Nation Councilor Director, Lubicon Lake Band Chief Director, Lubicon Lake Band Councilor Director, Peerless Trout First Nation Chief Director, Peerless Trout First Nation Councilor Director, Woodland Cree First Nation Chief Director, Woodland Cree First Nation Councilor Director, Woodland Cree First Nation Councilor Director, Whitefish Lake First Nation, Chief Director, Whitefish Lake First Nation Councilor Director, Whitefish Lake First Nation Councilor Director, Whitefish Lake First Nation Councilor
Others:	Glenda Gladue Paul Gladue Sr. Ruby Auger Elder Herma Houle Virginia Laboucan Larry Ominayak Pearl Auger Viola Laboucan Marie Alook Emile Burntail Youth (Letendre) Youth (Whitehead)	Elder Driver – Woodland Cree First Nation Elder – Woodland Cree First Nation Elder – Woodland Cree First Nation Elder – Loon River First Nation Elder – Lubicon Lake Band Elder – Lubicon Lake Band Elder – Whitefish Lake First Nation Elder – Whitefish Lake First Nation Elder – Peerless Lake First Nation Elder – Peerless Lake First Nation Youth Rep – Loon River First Nation. Youth Rep – Whitefish Lake First Nation
KTCEA STAFF:	Daphne Mai Stoina Pearl Calahasen Yvonne Noskey Dan Smith Carmen Parent Heather L'Hirondelle Melvina Thunder Kim Carifelle Travis Eldridge Tedmann Onyango Gwena Cunningham Paul Neethling Ryk Badger Clifford Gladue Audrey Anderson Theresa Brown Mohamed Mortozza	Superintendent Deputy Superintendent Secretary Treasurer Senior Policy Advisor Structural Readiness Coordinator Executive Assistant KTCEA Human Resources Assistant Finance – Intermediate Accountant Operations & Maintenance Manager Numeracy Specialist Career Counselling Specialist Technology Specialist Transportation Manager Food Services Coordinator Curriculum Coordinator Inclusive Education Coordinator Data Systems Analyst
ABSENT/REGRETS:	Timothy Sawan Troy Laboucan Jason Big Charles Jenna Billard	Director, Lubicon Lake Band Councilor Director, Lubicon Lake Band Councilor Outdoor Education Specialist Literacy Specialist

- Meeting Called to Order @ 9:15 am

Topic	Discussion
OPENING PRAYER CHAIR	Delivered by Gilbert Okemow Chief Ivan Sawan
AGENDA	<p><u>Motion # 01-05-10-2019</u> Moved by: Jason Laboucan to accept the agenda as presented.</p> <p>Seconded by: Shayne Letendre. All in Favor. CARRIED.</p>
MINUTES	<p>The following Agenda Items are Tabled until the next meeting:</p> <ol style="list-style-type: none"> 1. Review and Approval of the Minutes for March 14, 2019 Meeting 2. Superintendent's Report 3. Deputy Superintendent's Report 4. Secretary Treasurer's Report 5. Community Issues
OATHS	<p>Commissioner of Oaths services provided by Colin Kelly for the new Board Members:</p> <ul style="list-style-type: none"> • Shayne Letendre • Tyler Letendre
Business Arising	<p><u>Questions & Discussions after Presentations:</u></p> <ol style="list-style-type: none"> 1. Literacy Programs & Update - Emma Anso (teleconf) & Daphne Mai'Stoina 2. Numeracy Update - Tedmann Onyango <ul style="list-style-type: none"> • Tyler recommended the Head Start program staff at CJS utilize the KTCEA services to assist the staff in providing support in the area of Literacy. • Attendance reporting including grade level absences data is coming together for presentation at the next meeting. Incentives programs are implemented in all the schools to hinder the student's absences as there is funding for this. • Isaac mentioned the bullying and correlating that with attendance might also be a factor and needs to be looked into further. • Daphne noted all incident and reports are handled at the Principal level. • Al Rollins suggested a report on attendance organized by grade, month and compared to the school days. • Daphne mentioned with the hiring of the new Data Systems Analyst Mohamed Mortoza; the data on attendance will be more readily available. • Gilbert suggested a tutor or mentoring to be used for those children with bullying issues. This has worked in Peerless Lake School in the past.

- Albert mentioned more involvement and improvement in hiring of teachers to ensure they are motivated to teach our children.
- Daphne noted that HR is aware of the concerns relating to hiring and improving teacher involvement.
- Daphne explained the instructional days and hour requirements for both Elementary and High School. There is a “cushion’ of days in the calendar to allow for emergency closures such as inclement weather and funerals. The school cannot be closed on short notice; this may create a liability issue, if children are taken home and no one is there. The safety of the children is paramount.
- Al Rollins stated the closures are not meant to create community conflict but rather the school is invested in doing the best for the children.
- Recommendations for Policy Committee to review the school closure policy and instructional time requirements.
- Recommended by Daphne to begin reviewing all the policies in the summer and during the upcoming Strategic Planning meetings.
- Ivan stated the need to address the triggering factors associated with poor attendance is required.

3. Career Counselling Update – Gwena Cunningham

- Ivan questioned whether there are barriers in the Virtual Learning program that need to be addressed.
- Isaac requested a report on the student empowerment workshops; Gwena stated no reports were done as the group sessions with Live Different are confidential. This was provided to assist the students in dealing with grief due to the suicides and other issues.
- The VR issues with the technology and student / teacher interaction needs to be corrected.
- Recommendations to come up with strategies to address the attendance issue perhaps using a truant officer, monitoring attendance, and family visits with students.
- The upcoming graduations will be funded at 50% of the banquet costs and \$300 per student to assist in grad costs.
- Darren recommended the students be placed into the higher level classes such as 30—1. Pearl stated the students are given the higher-level courses and if the struggle with this, they are then moved to the lower levels.

4. Food Services Update – Clifford Gladue

- Daphne provided an update on food services; new equipment has been purchased, there has been an assessment of all the areas such as standardizing the food ordering. New coolers are now installed in the Warehouse to reduce the need for food shortage and high freight costs. School equipment will be installed in the summer months.
- The Reefer truck has been delivered and in getting modifications. It will be ready in June and we will begin working on the delivery schedule for all the schools.
- The School menu is now streamlined with student input. Clifford is working on getting approval to use traditional foods on the menu. He is working with Health Canada on the approval process. KTCEA will be the first in Canada to do this at the schools.

- Allergy concerns and protocols were discussed; the student registration form allows for this information and notes to the parents should be sent home as well. Ivan reiterated the allergy concerns must be addressed and communicated thoroughly.

5. Curriculum Coordinator Update – Audrey Anderson

- The Cree App is near completion with over 900 phrases. Audrey has been working with the First Nation's TLU departments together with the Elders in developing the App content. Over 70 pages of notes have now been compiled and this continues to grow. The next step will be drafting the framework for the Cree Curriculum program.
- The Cree Language Kits will be distributed to the schools in the near future.
- The Camps have been very successful with great attendance and interest.
- Inventory for the Cree Language resources has been completed.

6. CMHC Presentation on “Keeper of My Home” - Line Champagne (video conference)

- This is a program that teaches basic house maintenance skills for students.
- The program is free and can be accessed by request.
- Al stated that the KTCEA is interested and to please send or ship out the information immediately.
- Line mentioned they are looking for partners to take over this program as well.

7. KTCEA Sports Program Update – Deen Flett

- Events and tournaments are ongoing and have been successful.
- Deen provided a highlights and success report on past events.

8. Technological Services Update – Paul Neething & Daphne Mai'Stoina

- Daphne presented the report for Paul and was handed out to the Board.

9. Outdoor Education Update – Daphne presented the report for Jason Big Charles

- Jason was unable to present today as he is currently running a CTS Camp at the Lubicon Camp.
- Albert mentioned a request was made for a daily Outdoor education camp using local people for hunting and fishing; this request was denied and the member was told to host on the weekend. Daphne noted the requests from the community are important and KTCEA will work with them.

10. Operations & Maintenance / Housing Update – Travis Eldridge

- The Housing Coordinator has resigned and the job will be reposted. With the school year end, there is need for someone to do the check-in/checkout for the teacherages.
- The department has been experiencing issues with the hiring of custodians in some schools. Tyler and Ivan recommended using the previous process of contracting out the janitorial services at CJS on an annual renewal.
- Gilbert noted that Travis does good work and he needs more support in addressing the issues in both areas of Maintenance and Housing. Isaac agreed that solutions are needed to alleviate the issues of this department.

	<p>11. Transportation Update – Ryk Badger</p> <ul style="list-style-type: none"> • Recruitment of bus drivers is on going; we have 8 busses committed to the Sports programs and Camps. • The Parent Handbook should be ready by September 2019; parents have been asked for their input. Evaluations are being done as well. • There are 16 Routes in total right now with one more to be added to PTFN. • Routing Software has been purchased and we will be uploading the mapping system. • The MELT (Mandatory Entry Level Training) program requires every employee or new hire to have this training. The purpose of the training is to ensure that commercial drivers have the basic skills and experience to safely operate large commercial vehicles on the road. • Darren recommended a route assessment be done for cost purposes. • Ryk explained the transfer point system to be used in PTFN to Kateri when the new schools are open. <p>12. Inclusive Education Update – Theresa Brown (Cheryl McKinnon & Heather Sample – Absent)</p> <ul style="list-style-type: none"> • Albert requested the education assistants be included in the “celebrating teachers” event. • Recommended the Specialists’ and Managers’ set up a one day meeting for presentations for the Board. The Board would like to continue with updates and learn more about the programs in all the departments. <p>13. Lubicon Lake Band Mihkowapikwaniy Camp Update – Shianne McDermott</p> <ul style="list-style-type: none"> • Grounds keeper & housekeeper have been hired. • 2 cabins are completed with 10 more being framed for a total of 12. • The water system and generator are now in at the Camp. • The Camp will be incorporated under the KTC umbrella. <p>14. Data Systems Analyst – Mohamed Mortoza (Introduction to KTCEA Board & Staff)</p> <ul style="list-style-type: none"> • Daphne introduced the new hire to the Board.
Other:	<p><u>Point of Information:</u></p> <ul style="list-style-type: none"> • Isaac noted the spelling of KTC is incorrect; the proper spelling given by Billy Joe is Kitaskinaw – this will be looked into for changing to correct
	<p>Residential School Information:</p> <ul style="list-style-type: none"> • Isaac requested a motion from the Board to recognize the Little Buffalo mission school as a day school. <p><u>Motion # 02-05-10-2019:</u> Moved by Jason Laboucan that due to the ongoing litigation of the residential school system that KTCEA recognize the Little Buffalo mission school as a residential day school. Seconded by Ivan Sawan. All in Favor. Carried.</p>

	<ul style="list-style-type: none"> Billy Joe requested the Board's assistance in requesting the records from Northland School Division No. 61 be released to the Provincial Archives. <p><u>Motion # 03-05-10-2019:</u> Moved by Ivan Sawan for KTCEA to pursue whatever it takes to have all the Northland School Division records transferred to the Alberta Archives.</p> <p>Seconded by Gilbert Okemow. All in Favor. CARRIED.</p>
	<p><u>Organizational Chart presented to the Board by Superintendent:</u></p> <ul style="list-style-type: none"> Daphne explained how KTCEA started with only 3 staff. There was no Org Chart at that time. The Org Chart includes a Board Mentor; this is to assist the Board in direction and improve upon our meetings. Colin Kelly is presently the Board Mentor. Albert expressed his concerns in the areas of hiring and involvement at the First Nation level. The Nations need assurance that this Org Chart will not hinder the process of the First Nations needs and requests in the school. Daphne responded that this Org Chart will not affect this; the concerns are understood and KTCEA will continue to look at all sides to resolve the issues. The articles of association states that the Chief and Council can assign community members to the Board. <p><u>Motion # 04-05-10-2019:</u> Moved by Isaac Laboucan Aviom to approve the Org Chart as presented Seconded by John Cardinal. All in Favor. CARRIED.</p>
Closing Remarks:	<ul style="list-style-type: none"> Isaac mentioned mentoring of our own people for KTCEA; Daphne agreed and noted that succession planning is needed. The Grand Opening and REA Signing is coming up. Planning to be done and dates set. Gilbert requested all vacant positions being posted be sent to the Board members. The Youth Rep from LRFN asked where KTCEA stands on recognizing LGBTQ; Daphne noted that KTCEA will ensure all students are respected in their personal choices and respectful of everyone. The Principals do bring these issues forward and we need to look at this further and the Alberta Education publications on this.
NEXT MEETING DATE	June 13, 2019 – KTCEA Head Office
ADJOURNMENT	<p><u>Motion# 04-05-10-2019:</u> Moved by Jason to adjourn the meeting at 3:30 pm Seconded by Gilbert Okemow. All in Favor. CARRIED.</p>
CLOSING PRAYER	Emile Burntail