



KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY
Regular Board Meeting
Remote Call In & In Person Meeting
Thursday, June 18, 2020 Time: 9:00 am to 12:00 pm
KTCEA Head Office, Loon River First Nation, AB

Attendees:

Board Members:

1. Chief Ivan Sawan, Chair, Loon River First Nation - VC
2. Councilor Tyler Letendre, Loon River First Nation
3. Councilor Shayne Letendre, Loon River First Nation
4. Chief Billy Joe Laboucan, Lubicon Lake Band – VC
5. Councilor Jason Laboucan, Lubicon Lake Band – VC
6. Councilor Timothy Sawan, Lubicon Lake Band - VC
7. Chief Gladys Okemow, Peerless Trout First Nation
8. Councilor Gilbert Okemow, Peerless Trout First Nation
9. Councilor Corrine Alook, Peerless Trout First Nation - VC
10. Chief Albert Thunder, Whitefish Lake First Nation - VC
11. Councilor Richard Laboucan, Whitefish Lake First Nation – VC
12. Councilor Darren Auger, Whitefish Lake First Nation – VC
13. Chief Isaac Laboucan Aviom, Woodland Cree First Nation - VC
14. Councilor George Merrier, Woodland Cree First Nation - VC
15. Councilor Derek Auger, Woodland Cree First Nation - VC

KTCEA & KTC Staff:

1. Dr. Daphne Mai'Stoina, Superintendent - VC
2. Pearl Calahasen, Deputy Superintendent - VC
3. Yvonne Noskey, Director of Finance – VC
4. Dan Smith, Senior Policy Advisor – VC
5. Carmen Parent, Strategic Projects Specialist - VC
6. Gord Atkinson, Director of Capital Services - VC
7. Theresa Brown, Director of Student Services – VC
8. Terry Lynn Cook, Director of Curriculum & Instruction - VC
9. Caitlin Elm, Communications Manager - VC
10. Melbourne Disbrowe, Communications Coordinator - VC
11. Al Rollins, CEO KTC Administration – VC
12. Colin Kelly, Board Mentor - VC
13. Heather L'Hirondelle, Executive Assistant



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Regular Board Meeting Minutes

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|---|--------------------------------------|
| 1. Meeting Called to Order | 9:30 am Chair Ivan Sawan |
| 2. Opening Prayer | 9:25 am Dr. Daphne Mai'Stoina |
| 3. Introductions | Board |
| 4. Changes / Additions to the Agenda: | Board |
| • No changes or additions | |
| ○ Motion deferred to the next meeting August 13, 2020 | |

- 2020-06-18 #1: Motion to approve the June 18, 2020 Agenda as presented / emailed.
• Moved by _____. Seconded by _____. All in favor, motion carried.

5. Reading of the Minutes:

Emailed Draft Copies to Board

- Regular Board Meeting Minutes for March 5, 2020
 - Motion deferred to the next meeting August 13, 2020
- Changes to the Minutes
 - Motion to follow if needed.

- 2020-06-18 #2: Motion to approve the Meeting Minutes for March 5, 2020 with Changes and Additions.
• Moved by _____. Seconded by _____. All in favor, motion carried.

- Business Arising from the Minutes:
 - Discussion to follow at August 13, 2020 Board Meeting if needed.



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Superintendent's Report:

Dr. Daphne MaiStoina

- Discussion on the provision of instructional resources and student progress during the school shut down due to the Covid 19 Pandemic. The Education Continuity Plan for 2019/2020 was presented to the Board.
 - Communication with students using the telephone and internet; and assessing those in need of access to internet service. Connectivity is substandard in some locations and there is 22 % without access.
 - A Concept Paper has been submitted to ISC along with a feasibility study proposal and we hope to be meeting with the Federal Government to begin addressing a long term approach to resolve this issue.
 - Video resources have been developed for student learning and are being shared using social media applications. Mental health, OT and PT supports have had ongoing communications to their students as well via telephone.
 - Students' evaluations will be completed by the teachers and they will be given a final grade based in the professional judgment of the teacher.
 - The last day of virtual classroom courses is June 19 with the report cards coming out June 26 – 29, 2020.
 - The last day for student instruction is June 26.
 - Student participation rate data has been gathered from all the schools and presented in the continuity plan.
- The Superintendent presented the 2020-2021 KTCEA Restart Plan to the Board:
 - Keys principles and factors are health and safety, quality education, First Nation protocols and directives, aligning provincial health directives and KTC policies.
 - Education program plan is preparing multiple delivery options to include, in-school, at home and blended.
 - Community engagement has been done at all of the First Nations through teleconferencing and in-person meetings. There will be ongoing communications of the progress to the parents and members throughout the summer months.
 - Scenario 4 recommended to the Board as developed by the KTCEA staff.



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- 46 extra classrooms will be needed and the libraries and gyms will be used. There will be an average of 10 desks per classroom.
- The KTCEA departments have been identified to provide the planning in their respective areas to ensure safety. Food services will be offering single serving options, food boxes for families, and constant sanitizing will be done. Transportation will provide social distancing and safety planning; Human Resources will ensure staffing needs are met. Information Technology will provide devices to all students and staff. Operations and Maintenance will ensure the school are prepared for re-entry and ongoing safety. Student Services will provide a support plan in the areas of Inclusive Education, Career Counselling and Sports programming. Land Based Learning is also included in the Education Plan.
- The proposed re-entry date for the Central Office is July 2, 2020; with Restart Plan in place.
- Changes to the School Calendar and Common time tables:
 - The school calendar has been revised due to the Covid 19; staff orientation will begin August 24 with school restarting September 8, 2020.
 - A common time table will be used for all the school; students moving from one school to others will have the same time table.
- Draft budgets for the KTCEA 2020-2021 School year were presented and included:
 - Confirmed Revenue \$ 29,080,923
 - Anticipated Revenue \$ 33,080,923
 - Other Anticipated Revenue \$ 4.5 Million from Structural Readiness and Jordan's Principle.
 - COVID 19 Restart and Connectivity costs and Surplus will be discussed further at the August meeting.
 - Budget summary and actuals will be presented at the September Board Meeting.
- Ongoing developments and information on other department projects:
 - The Strategic Planning sessions in August have been cancelled and will be rescheduled to a later date; and we will be providing more Restart Planning information during this time.
 - Board Policy development is ongoing with a draft near completion; the revised content will separate policy from administrative procedures.
 - Update given on the Early Learning program and proposed delivery for September; registration is now available for PTFN and LRFN. Parent Handbook is completed and Curriculum mapping drafted; all furniture orders are complete and an internal posting for an instructor has been sent out.



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- The teacher housing renovations list was presented and a total of 12 units have been identified for repairs at the 6 locations.
- School assessments will be coming in September, except for the two new schools.
- The final approval of the 2020-2021 School Restart Plan will be presented at the next meeting.

- 2020-06-18 #3: Motion to approve the Superintendent's update including the KTCEA Restart Plan 2020-2021.
- Moved by Chief Gladys Okemow. Seconded by Chief Billy Joe Laboucan. All in favor, motion carried.

- 2020-06-18 #4: Motion to approve the 2020-2021 School Calendar Revised Draft dated June 11, 2020.
- Moved by Darren Auger. Seconded by Corrine Alook. All in favor, motion carried.

- 2020-06-18 #5: Motion to approve the 2020-2021 Draft Budget as presented.
- Moved by Chief Gladys Okemow. Seconded by Shayne Letendre. All in favor, motion carried.

- 2020-06-18 #6: Motion to approve the continuance of S-PACS membership for one more year.
- Moved by Corrine Alook. Seconded by Chief Gladys Okemow. All in favor, motion carried.

Questions & Discussion from the Board:

- The ATEP program will not be hosted by the U of A at this time; and more research of other Universities that maybe interested in providing this training, such as the U of Saskatchewan and U of Calgary



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- The idea of the Regional High School initiative needs to be pursued further; and also exploring High School Outreach Programs. We have to keep this in our vision and work on securing funding for these projects. The young adults are interested in returning to school and expressed interest in trades training.
- Community members are expressing concerns about teachers returning and the risk of infection to the communities. Where is this on the plan? Have the contracts changed for the service providers and staff coming into the community; to incorporate the safety measures? Will there be screening and testing? Daily? For both staff and Children? Who assumes the liability and risk if something happens?
 - There has been lots of discussion on this matter and we are following the directives of each the First Nation's. The staff will adhere to these directives. KTC Health will be testing all the staff in August or September, with a two week break and then retested. There are few staff who travel in from one or two towns. All concerns will be addressed in the start-up plan.
 - The lawyer has been contacted regarding the legalities on the changes to the contracts; and there is an indication to follow the directives from the First Nation's. We cannot ask staff to self isolate for the 14 days unless they have left Canada. We can do testing, and must provide staff with PPE to provide a safe environment. Those refusing to work maybe given a leave of absence without pay and those staying home with small children may also be without pay.
 - Safety protocols and processes are being developed by the Safety Coordinator and HR Manager. Forms have been developed and teachers, staff, everyone will have to fill these out daily. All aspects of safety will be met. Liability is covered when all safety measures are followed and in place; liability increases proportionate to the lack of paying attention to the protocols in place. We are following KTC, Health and Alberta in their procedures and being more cautious than others.
- If cases in Edmonton rise, changes made be needed to be done quickly.
 - Communication protocols will need to continue; the Nations' assisted KTCEA with the monitoring and strict measures of limiting access to the communities.
- There must be a mandate on providing security at the schools, and safety on the busses with monitors. Safety measures should be similar to those in the city; and security must enforce these.
 - A budget has been developed for this in the start up for security and bus monitors. These positions will be posted very soon.
- Are we going to be using the surplus funding from this year for the additional supports and to accommodate the social distancing protocols? Is more infrastructure needed for this? Or are we submitting these supplies and services costs to the government for reimbursement? The surplus should be used for the organizations needs and not covid related costs; the government needs to be informed of this.



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- A meeting next week with ISC on the discussion of connectivity and covid relief will answer some of the financial questions.
- A cost analysis on the additional staff and costs relating to covid will be made available in August and September. We are being cautious with using the surplus at this time in case we have to cover these extra costs such as desks and tables; we are looking at all of this and working together with the Principals as well.
- There are still some challenges for KTCEA as we wait on the transfer of the New Peerless Lake School from the Alberta Government to PTFN; and the matter is now between Canada and Peerless Trout First Nation.
- Board members expressed concerns on the K4 program in the schools; some First Nations have chosen to opt out of having the K4 in the school and leave it together with the Aboriginal Head Start and Daycare programs. The closure of the Red Earth Daycare has created an influx of children at the Loon River First Nation Daycare.
 - The REA funding for the K4 program is to complement the shortfalls of the program.
 - Meetings will be scheduled with the individual Nation's to further discuss the concerns and provide information on the Early Learning Program.
- How are we supporting the grade 12 graduates this year?
 - Gwena will be assisting the Principal with the graduating students; some ceremonies have been postponed until September. Graduates will receive a monetary gift and card from KTCEA.
 - Virtual year-end sessions with each school will be held on June 30th; we are asking the Board Chair and Chiefs' to call in and send off words of encouragement to the school staff. We are also sending each school staff member an electronic gift card in appreciation of their work.

- 2020-06-18 #7: Motion to adjourn the meeting.
- Moved by Tyler Letendre. Seconded by Chief Gladys Okemow. All in favor, motion carried.

Closing Prayer:

Chief Gladys Okemow