



## KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

Regular Board Meeting  
 Thursday, May 6, 2021, 9:00 am – 12:00 pm  
 Virtual Meeting using ZOOM

### Attendees:

<b>Board Members:</b> <ol style="list-style-type: none"> <li>1. Chief Ivan Sawan, Chair, Loon River First Nation</li> <li>2. Councilor Tyler Letendre, Loon River First Nation</li> <li>3. Councilor Shayne Letendre, Loon River First Nation</li> <li>4. Chief Billy Joe Laboucan, Lubicon Lake Band</li> <li>5. Councilor Jason Laboucan, Lubicon Lake Band</li> <li>6. Chief Gladys Okemow, Peerless Trout First Nation</li> <li>7. Councilor Corrine Alook, Peerless Trout First Nation</li> <li>8. Councilor Judy Sinclair, Peerless Trout First Nation</li> <li>9. Chief Albert Thunder, Whitefish Lake First Nation</li> <li>10. Councilor Richard Laboucan, Whitefish Lake First Nation</li> <li>11. Councilor Darren Auger, Whitefish Lake First Nation</li> <li>12. Chief Isaac Laboucan Avirom, Woodland Cree First Nation</li> <li>13. Councilor Derek Auger, Woodland Cree First Nation</li> <li>14. Councilor Joseph Whitehead Jr., Woodland Cree First Nation</li> </ol>	<b>KTCEA Staff:</b> <ol style="list-style-type: none"> <li>1. Dr. Daphne Mai'Stoina, Superintendent</li> <li>2. Pearl Calahasen, Deputy Superintendent</li> <li>3. Gord Atkinson, Director of Capital Services</li> <li>4. Carmen Parent, Strategic Projects Specialist</li> <li>5. Kimberly Carifelle, Project Coordinator</li> <li>6. Gabrielle Christopherson, Communications Manager</li> <li>7. Melbourne Disbrowe, Communications Coordinator</li> <li>8. Yvonne Noskey, Director of Finance</li> <li>9. Adam Noskey, Intermediate Accountant</li> <li>10. Gilbert Okemow, Community Engagement Coordinator</li> <li>11. Theresa Brown, Director of Student Services</li> <li>12. Terry Lynn Cook, Director of Curriculum &amp; Instruction</li> <li>13. Melva White, Human Resources Manager</li> <li>14. Colin Kelly, Board Mentor</li> <li>15. Allan Langevin, Principal Mentor</li> <li>16. Heather L'Hirondelle, Executive Assistant</li> </ol>
<b>Absent / Regrets:</b> <ol style="list-style-type: none"> <li>1. Councilor Timothy Sawan, Lubicon Lake Band</li> <li>2. Melvina Thunder, Director of Human Resources</li> </ol>	<b>KTC Admin Staff &amp; Other Guests:</b> <ol style="list-style-type: none"> <li>1. Al Rollins, KTC Chief Executive Officer</li> </ol>

### Regular Board Meeting Minutes

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| <ol style="list-style-type: none"> <li>1. Meeting Called to Order</li> <li>2. Opening Prayer</li> <li>3. Introductions / Roll Call</li> <li>4. Approval of May 6, 2021 Agenda:</li> </ol> | <p>9:10 am Chair, Chief Ivan Sawan</p> <p>9:12 am Chief Billy Joe Laboucan</p> <p style="text-align: right;">Board Chair</p> <p style="text-align: right;">Board Chair</p> |
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- [2021-05-06 #1: Motion to approve the May 6, 2021 Agenda as presented.](#)
- [Moved by Chief Isaac Laboucan Avirom. Seconded by Chief Billy Joe Laboucan. All in favor, motion carried.](#)

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| <ol style="list-style-type: none"> <li>5. Approval of Minutes:           <ul style="list-style-type: none"> <li>○ March 4 Agenda and Minutes               <ul style="list-style-type: none"> <li>▪ No changes or corrections</li> </ul> </li> </ul> </li> </ol> | <p><b>Yvonne Noskey, Director of Finance</b></p> |
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- [2021-05-06 # 2: Motion to approve the Minutes of March 4, 2021 as read.](#)
- [Moved by Councilor Richard Laboucan. Seconded by Councilor Corrine Alook. All in favor, motion carried.](#)



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- April 15 Special Meeting Minutes
  - No changes or corrections

- **2021-05-06 # 3:** Motion to approve the Special Board Meeting Minutes of April 15, 2021 as read.
- Moved by Councilor Jason Laboucan. Seconded by Councilor Joe Whitehead Jr. All in favor, motion carried.

#### Business Arising / Previous Meeting updates:

- No questions or comments at this time.

#### 6. Superintendent's Report:

- **Covid Update:**
  - Kateri, EQS and CJS schools remain open; Atikameg School is closed due to Covid in the community. Little Buffalo and Cadotte Lake School are closed at the direction of the leadership, who have taken precautionary measures due to the new variants. KTCEA continues to monitor the Covid statistics within the local communities and the Province.
- **Student and Staff Vaccinations:**
  - The Medical Health Officer from FNIHB has reached out to discuss vaccinations for children ages 12-17. KTCEA will be coordinating efforts with the KTC Health Directors on how the vaccine rollout will occur. A working group consisting of KTC Admin, Health, Education and CFS has been formed to develop a common policy for all KTC entities on employee vaccinations. This information will be brought forward at the June board meeting.
    - Board members expressed concerns regarding those staff refusing to take the vaccine; and legal counsel has been contacted to ensure the rights of the individual are respected.
    - Some teachers have already taken the vaccines at the schools; and there is an expectation for KTCEA staff to take the vaccine, unless there is a medical reason given from their doctor. This precaution is to ensure the safety of the students and to prevent a potential outbreak. The policy will reflect the decisions of each KTC Nation and the legalities will be addressed.
- **Student Participation from January to April 2021:**
  - KTCEA continues to monitor student participation and we are seeing fluctuations in the rates at all the schools. The numbers have increased with those schools that have remained open to the students. Different activities have been initiated to motivate and draw students into attending classes virtually; such as the Hip Hop class and Student Challenges.
    - Board members recommended the use of the LBL to assist in the Knowledge Loss especially for the High School students; and to utilize the nations Youth Program staff to assist for May and June.



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- The KTCEA Knowledge Loss team is working on providing activities that would include summer camps for students using LBL in the areas of Literacy and Numeracy. KTC
- **Human Resources:**
  - The teaching staff have been given their letters of intent; which identifies which staff will be staying or leaving; this helps identify the staffing needs for next year. The deadline for their response is May 31. The actual number of staffing needed will be reported once all the letters are received. HR will be setting up interviews for Principals, teachers and support staff for the schools and Outreach program in the coming months.
  - The School Year end events will be taking place virtually again this year. Board members are invited to attend; we will be having awards for staff attendance and appreciation.
  - We are requesting changes to the organizational chart; specifically the C & I and Capital Services branches.
    - Removal: Admin. Assistant for Foods/ Trans. Fleet Management and Auto Technician – Fleet Management as Loon River Trucking has been contracted to deliver these services for KTCEA Transportation.
    - Addition: Housing Coordinator to ensure all aspects of teacherage administration and inspections are being completed for the 77 units currently being maintained by O & M; these staff will now have more focus on the School buildings.
    - Addition: Education Tech Specialist – IT (Hardware), ET(Support/Purchasing of Equipment & Training), to assist Schools and train a Nation member; and building capacity at the local level.

- **2021-05-06 # 4:** Motion to approve changes to the organizational chart as presented by the Superintendent.
- Moved by Councilor Joe Whitehead Jr. Seconded by Councilor Tyler Letendre. All in favor, motion carried.

- **Finance:**

- Yvonne Noskey presented the 2021-2022 Draft Budget.

- **2021-05-06 # 5:** Motion to approve Finance report as presented by the Director of Finance.
- Moved by Councilor Derek Auger. Seconded by Councilor Richard Laboucan. All in favor, motion carried.

- Board Remuneration chart and rates were presented by the Superintendent.

- **2021-05-06 # 6:** Motion to approve the board remuneration rates using full day rate only. Regardless of the length of the meeting, full day rates will be provided to board members.
- Moved by Councilor Derek Auger. Seconded by Councilor Tyler Letendre. All in favor, motion carried.



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#### ○ **Board Business:**

- Quorum requirements from the Articles of Association were reviewed and policy options were presented by the Superintendent.

- **2021-05-06 # 7:** Motion to continue with the existing requirements for quorum under the Articles of Incorporation: *at least 60% of the Directors and at least one Director representing each Member be present for quorum.*
- Moved by Chief Gladys Okemow. Seconded by Chief Billy Joe Laboucan. All in favor, motion carried.

- Previous meeting motions were presented by the Superintendent.

- **2021-05-06 # 8:** 1. Motion for Board to approve all motions that were put forward at March meeting.

- a. Motion to approve the Minutes of February 4, 2021.
- b. Motion to approve the Terms of Reference Finance Committee as presented by the Director of Finance.
- c. Motion to accept the Superintendent's Report as presented.
- d. Motion to approve an application to Alberta Education for the KTCEA Outreach School Codes.
- e. Motion to approve using the temporary name "KTCEA Outreach School" until final name(s) of school(s) are chosen.
- f. Motion to approve internet reimbursement in the amount of \$80 per month for the KTCEA staff who qualify. This reimbursement will be retroactive from September 1, 2020.
- g. Motion to approve the Finance Report for the Month Ending February 28, 2021, as presented by the Director of Finance.

- Moved by Councilor Derek Auger. Seconded by Councilor Shayne Letendre. All in favor, motion carried.

- **The Superintendent presented the Strategic Planning options to the Board.**

- More research was requested as new restrictions are being considered, with the possibility of having an in-person meeting and following covid safety protocols.

#### ○ **Curriculum & Instruction:**

- The Outreach Program school goals and proposed structure options were presented.
  - The chosen option will include: One Principal to oversee the program, with a lead teacher and education assistants at each satellite building. Courses and programs will be offered using Chromebooks/Laptops. The projected cost is \$3,081,432.
  - We are requesting a contact person from each Nation to assist the Outreach team.
  - An application for a School Code has been made; we will need a Board motion to proceed.



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- We continue to collaborate with the KTC Admin on the project and ensure there is an alignment with their adult learning initiatives.
- The funding will be equal to those students enrolled in the other schools as long as they are on the Nominal Roll.
- Viable options for addressing the Knowledge Loss will be given at the June meeting; we have to have a strategy for September to begin this work. The Outreach program may also provide services in tutoring for students interested in completing their High School courses. The C & I and Student Services will be presenting these strategies at the next meeting.

- **2021-05-06 # 9:** Motion to approve an Outreach Program with one main school and satellites in each community.
- Moved by Chief Isaac Laboucan Aviom. Seconded by Chief Gladys Okemow. All in favor, motion carried.

- **2021-2022 School Calendar was presented.**

- 7. **2021-05-06 # 10:** Motion to approve the 2021-2022 School Calendar as presented by the Superintendent.
- 8. Moved by Councilor Derek Auger. Seconded by Councilor Richard Laboucan. All in favor, motion carried.

- **Draft Provincial Curriculum K-6 released on March 29, 2021**

- KTCEA team have reviewed the 500 page K-6 curriculum and shared their findings and recommendations to the Treaty 8 Education Directors; a summary report is included in the meeting package.
- Both KTCEA & Treaty 8 shared many of the same concerns; with the curriculum being limited, inaccurate and inconsistent. We will continue to meet with the working group on May 14 and wait on direction from the Treaty 8 Chiefs meeting.

- **Capital Services:**

- Ransomware virus infected the Network; the system has now been restored. No finance or PowerSchool information was accessed; with only limited loss at Central office.
- Teacherage planning meetings have been held and scheduled with each of the Nations.
- Digital signage are being made and site visits completed.

- **Student Services:**

- The team is currently developing an approach to the Knowledge Loss, using the assessments from the Benchmarking in Literacy & Numeracy, with CAT4 Testing and Knowledge Loss Data Form given from the teachers.
- Teachers will be taking training for the CAT4 assessments. Student will be provided with incentives and communication will be going out to the parents to encourage the attendance for the CAT4 test.
- KTCEA will be having 23 graduates this year from the 5 schools. Grad photos and ring session will take place at Central office on May 25 & 26. Grads will be provided with caps, gowns, and laptops. Board members are requested to attend the ceremonies to present the gifts.



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○ **Communications:**

- The new KTCEA branding was presented. Templates for posters, documents and recruitment banners will be used all across KTCEA.

- **2021-05-06 # 11:** Motion to approve the Superintendent's Report as presented.
- Moved by Chief Billy Joe Laboucan. Seconded by Councilor Tyler Letendre. All in favor, motion carried.

- **Adjournment @ 12:00 pm**

- **2021-05-06 # 12:** Motion to adjourn the meeting.
- Moved by Chief Billy Joe Laboucan. Seconded by Councilor Joe Whitehead Jr. All in favor, motion carried.

- **Closing Prayer:** Chief Isaac Laboucan Avirom