



KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

Regular Board Meeting

Thursday June 1, 2023

Meeting Platform: In-Person/ZOOM

Central Office

9:00am-1:00pm

Attendees:

<p>Board Members:</p> <ol style="list-style-type: none"> 1. Chief Ivan Sawan, Loon River First Nation 2. Councillor Shayne Letendre, Loon River First Nation 3. Councillor Cody Letendre, Loon River First Nation 4. Chief Billy Joe Laboucan, Lubicon Lake Band 5. Councillor Corrine Alook, Peerless Trout First Nation 6. Councillor Julianne Noskiye, Peerless Trout First Nation 7. Councillor Darren Auger, Chair, Whitefish Lake First Nation 8. Councillor Clifford Laboucan, Whitefish Lake First Nation 9. Chief Isaac Laboucan-Avirom, Woodland Cree First Nation 10. Councillor Frank Whitehead, Woodland Cree First Nation 11. Councillor Derek Auger, Woodland Cree First Nation 	<p>KTCEA Staff:</p> <ol style="list-style-type: none"> 1. Dr. Daphne Mai'Stoina, Superintendent 2. Yvonne Noskey, Secretary/Treasurer, Director of Finance 3. Carmen Parent, Strategic Projects Specialist 4. Kimberly Carifelle, Project Coordinator 5. Jay Calahasen, Communications Manager 6. Melbourne Disbrowe, Communications Coordinator 7. Rosalie Bisailon, Executive Assistant 8. Elijah Ogato, IT Specialist
<p>Absent / Regrets:</p> <ol style="list-style-type: none"> 1. Chief Gilbert Okemow, Vice Chair, Peerless Trout First Nation 2. Councillor Vera Laboucan, Lubicon Lake Band 3. Councillor Timothy Sawan, Lubicon Lake Band 4. Chief Albert Thunder, Whitefish Lake First Nation 	<p>KTC Leadership, Admin Staff & Other Guests:</p> <ol style="list-style-type: none"> 1. Shawna Javier, COO, KTC 2. Councillor Heather McTaggart, Loon River 3. Christopher Smeaton, Board Mentor 4. Shelly Hamelin, Principal, Cadotte Lake School 5. Audrey Anderson, Principal, Little Buffalo School 6. Rose Noskiye, Principal, Elizabeth Quintal School 7. Laura Okemaw, Principal, Kateri School 8. Jackie Sander, Principal, Atikameg School 9. Lisa Ghostkeeper, Student, (CLS) 10. Heavenly Auger, Student (CJS) 11. Jr. Chief Kashton Carifelle, Student (CLS) 12. Jr. Councillor Verna Cardinal Ominiyak, Student (CLS) 13. Jr. Councillor Shanna Auger, Student (CLS) 14. Jr. Chief Tanisha Nahachick, Student (LBS) 15. Jr. Councillor Lucas Ward-Ominiyak, Student (LBS) 16. Jr. Councillor Cierra Ominiyak, Student (LBS) 17. Harlen Noskiye, Student (EQS) 18. Lathen Okemow, Student (EQS)



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19. Bryson Cardinal, Student (EQS)
20. Kelly Alook, Student (EQS)
21. Tiara Okemow, Student (EQS)
22. Jr. Chief Wesley Grey, Student (Atikimeg)
23. Jr. Councillor Tyson Anderson, Student (Atikimeg)
24. Jr. Councillor Lexis Saverd, Student (Atikimeg)
25. Jr. Councillor Jeffrey Gladue, Student (Atikimeg)
26. Jr. Councillor Yanebah Jackson, Student (Atikimeg)
27. Sheyanne Letendre, Student (Kateri)
28. Jeremiah Trindle, Student (Kateri)
29. Avery Laboucan, Student (Kateri)
30. Jr. Chief Kira Noskiye, Student (Kateri)

Regular Board Meeting Minutes

- Meeting Called to Order
- Opening Prayer

Chair, Darren Auger
Chief Ivan Sawan

- 2023-06-01 # 1: Motion to open the June 1, 2023 Board meeting.
- Moved by Chief Billy Joe Laboucan, Seconded by Councillor Corrine Alook.
All in favor, motion carried.

- Introductions / Roll Call

Board Chair Darren Auger

- Board of Declaration - manâtisiwin (recording)-----

Melbourne Disbrowe

- Approval of Agenda

- 2023-06-01 # 2: Motion to accept the June 1, 2023 Agenda as presented.
- Moved by Councillor Frank Whitehead, Seconded by Councillor Shayne Letendre.
All in favor, motion carried.

- Reading of the Minutes:

Yvonne Noskey, Director of Finance



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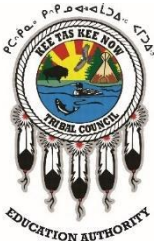
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- **2022-06-01 # 3:** The Board approves the Meeting Minutes of April 6, 2023.
 - Moved by Councillor Shayne Letendre, Seconded by Councillor Clifford Laboucan. All in favor, motion carried.
 - **2022-06-01 # 4:** The Board approves the Special Board Meeting Minutes of April 26, 2023.
 - Moved by Councillor Cody Letendre, Seconded by Chief Ivan Sawan. All in favor, motion carried.
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- No Business arising from the April 6 Minutes. No Business arising from the April 26 Minutes.
 - **Superintendent's Report:**
 - **Supports during wildfires/wildfire emergency planning**
 - Student Transportation Services were utilized to help transport nation members from Whitefish Lake, Lubicon and Woodland. Big thanks to all drivers for their dedication and commitment to assisting communities.
 - Heath and Safety Manager participated in the daily KTC emergency management meetings and relayed all information to the KTCEA management team.
 - Arrangements were in place through our partnership and our own teacher/staff resources to have curriculum lessons available to any K-12 student who may be out of school for any length of time.
 - **Principal Updates:**
 - Wildfires played a huge role in attendance and school closures.
 - There are 16 potential grads this June.
 - **Grad dates in June:**
 - There are 16 grad events this June. All dates will be shared with Board members.
 - **Spelling Bee:**
 - KTCEA was represented at the 36th Annual National Spelling Bee held in Toronto on May 28th, 2023. We are proud of all these kids, they stuck in there from 1-4 rounds and left with pride, a medal and a last night visit to the CN Tower.
 - **Robotics Tournament:**
 - KTCEA robotics tournament was held at CJS on May 30th. There was a high amount of engagement and fun was had by all.
 - **Year End Event:**
 - This year Staff Gathering will be at the Cultural Camp or PTFN, June 21, 2023. We are going back to Traditional games and we will be more inclusive and will make sure to include all abilities in an activity that day.
 - **Staffing Update:**
 - Letters have been delivered to all teachers returning to KTCEA, accepted resignations and letters identifying those no longer employed.
 - Interviews for next year's teaching staff have started and will continue until we are fully staffed.



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- KTCEA will attend an online career fair with Apply to Education on June 14, this is specific to First Nations School or Education Authorities.
- **Adult Learning Update:**
 - KTCEA has been working to establish a suitable program for Adult Learners with KTC Nations.
 - Our goal is to establish a program that will meet the unique needs of every adult learner.
 - The program will be housed in each of the KTCEA Outreach Schools.
- **Nikaniwin Kihachyhtakosiwin Honouring Leadership Award**
 - The annual award of \$600 is awarded to one student from each Nation who demonstrates leadership in their school, at home and in the community. The 2023 recipients are as follows:
 - Daniel Grey, Whitefish Lake First Nation
 - Jocelyn Flett, Woodland Cree First Nation
 - Denzel Laboucan, Lubicon Lake Band
 - Connor Perry, Loon River First Nation
 - Jeremiah Trindle, Peerless Trout First Nation
- **Upcoming LBL Camps:**
 - On June 19,20 and 22,23 elementary students from grades 3-6 will attend the KTCEA LBL camps. There will be games and crafts with community members, and life experience stories by elders.
- **Food Security and Addictions in the curriculum:**
 - At the boards request, information on how food security is currently being included in the curriculum was presented.
 - Dangers of Drugs and Addictions are introduced in the Grades 1-6, curriculum. This includes an introduction to basic health concepts, making good decisions, awareness of harmful substances and distinguishing between medicines and drugs. In the Grades 7-9 curriculum there is in-depth discussions on substance abuse prevention and the risks associated with drug use, physical, mental and emotional health effects. In Grades 10-12, the curriculum covers a deeper understanding of addiction as a complex issue with physical and psychological components.
 - **Think about it Curriculum** grade 7-9 has been implemented in parts by some teachers. This was developed jointly between KTC Health and KTCEA.
- **Capital Services Summer Projects:**
 - Summer projects include: Housing installs, beautification projects, Furnace and Duct Cleaning, and Re-roofing at Outreaches and Unit 73 in Cadotte, kitchen hood inspections and cleanings, sprinkler system inspection and certification, fire and security alarm systems re-certification and, replacing boilers in EQS and Kateri.
- **Structural Readiness proposal 2023-2024 funding:**
 - The Structural Readiness proposal was approved at \$1,226,645.07. Some key areas that were approved were strengthening governance and leadership, strategic planning, strengthening and increasing parental and community involvement, strengthening administrative capacity in strategic planning and performance, and increasing the organizational capacity in IT to secure and protect information.



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- **Update on Strategic Planning:**

- Staff are working to incorporate the information from the May Strategic Planning session and a draft 2023-2026 Strategic Plan will be presented to the Board at the September 2023 meeting.

- **Chair and Vice Chair Remuneration:**

- Finance staff will gather information regarding honoraria from all the KTC entities including KTCEA, KTC Health and KTC Child & Family. A recommendation will be brought back to the board at a future meeting.

- **Cree Oath:**

- As per the board's suggestion, our Cree Language specialists have developed a Cree Oath of Office. This is just one way that we are working to ensure the language is embedded in everything we do, and is part of our overall goal of making Cree language a priority.

- **Cree oaths read by Connie Twin:**

- **2023-06-01 #5: The Board accepts the Oath of Office with changes in the last word to end in 'win'.**
- **Moved by Councillor Clifford Laboucan, Seconded by Chief Ivan Sawan. All in favor, motion carried.**

- **New Organizational Structure:**

- The Superintendent presented the new changes to the organizational structure to the board for their information and feedback. These changes were made with the clear purpose of improving the way we deliver education to students and improving student outcomes. Approval of administrative decisions is not required by the Board per KTCEA Board policies.

- **2023-06-01 #6: The Board approves to accept the Superintendent's report as presented.**
- **Moved by Chief Ivan Sawan, Seconded by Councillor Cody Letendre. All in favor, motion carried.**

- **Action Items:**

- **School Calendar 2023-2024:**

- The proposed calendar includes the following:
- 193 operational days, 181 instructional days and 1025.5 instructional hours
- The calendar includes additional instructional hours over and above what is required to allow a buffer of 75.5 hours for grades 1-9 and 25.5 hours for High School. This buffer has historically been needed for unforeseen closures due to weather, funerals or other events.

- **2023-06-01 #7: The Board approves the 2023-2024 KTCEA School Calendar as presented at the meeting.**
- **Moved by Councillor Frank Whitehead, Seconded by Councillor Shayne Letendre. All in favor, motion carried.**

- In February 2023, the Board approved the Atikameg Year End Field Trip of 8 grade 12 students to Vancouver. The principal is requesting approval to allow students to go to Victoria and experience a large ferry ride. Out-of-Province field trips require approval from the Board.



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- **2023-06-01 #8:** The Board approves the addition of Victoria to the Atikameg grade 12 student Field Trip to Vancouver British Columbia on June 26-30.
- Moved by Councillor Cody Letendre, Seconded by Chief Ivan Sawan. All in favor, motion carried.

- **Policy Update:**

- **Streamlining of Board Polity Manual:**

- At the last meeting the Board had a third reading of a new policy on Board Operations. The Board approved the new policy and it has been incorporated into the new KTCEA Board Policy Manual.
- Chris Smeaton will be working to streamline the Board Policy Manual. This includes condensing, combining and removing policies that are actually administrative procedures. This work will occur over the summer, and recommendations will be presented to the Board in the fall 2023.

- **Administrative Procedure Update:**

- At the April meeting, the board passed a motion regarding Traditional Aboriginal Practices leave.
- The new leave for all KTCEA staff for Traditional Aboriginal practices come into effect September 1, 2023. This new leave allows staff to take a total of up to 5 days off at any point during the year.

- **Finance Update:**

- Budget for 3rd quarter discussed. Some targeted programs have different year ends, request for deferrals have been made.
- Capital Service is running in a deficit, mainly due to cost of utilities, fuel and food.

- **2023-06-01 #09:** The board approves to accept the finance report as presented.
- Moved by Councillor Frank Whitehead, Seconded by Chief Ivan Sawan. All in favor, motion carried.

- **Comments and Announcements:**

- Board members had many questions concerning the cost of food services and requested that the food services manager attend the next meeting to discuss cost and menu.
- Board members discussed the cost of KTCEA food trucks, the cost of fuelling them, the repairs for them and discuss cost comparison with contracting food deliveries.
- With our own trucks and drivers, we have the ability to bring in fresh items. In the past we have had outdated items delivered to schools.

- **2023-06-01 #10:** Motion to close the meeting.
- Moved by Chief Ivan Sawan, Seconded by Councillor Cody Letendre. All in favor, motion carried.

- **Closing Prayer:** Chief Ivan Sawan