



KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

Regular Board Meeting
Thursday, February 2, 2023
Meeting Platform: In-Person/ZOOM
KTCEA Central Office

9:00am-1:00pm

Attendees:

<p>Board Members:</p> <ol style="list-style-type: none"> 1. Chief Ivan Sawan, Chair, Loon River First Nation 2. Councillor Shayne Letendre, Loon River First Nation 3. Councillor Cody Letendre, Loon River First Nation 4. Chief Billy Joe Laboucan, Lubicon Lake Band 5. Councillor Timothy Sawan, Lubicon Lake Band 6. <u>Councillor</u> Jason Laboucan, Lubicon Lake Band 7. Chief Gilbert Okemow, Peerless Trout First Nation 8. Councillor Corrine Alook, Peerless Trout First Nation 9. Councillor Julianne Noskiye, Peerless Trout First Nation 10. Councillor Darren Auger, Vice Chair, Whitefish Lake First Nation 11. <u>Councillor</u> Frank Whitehead, Woodland Cree First Nation 12. Councillor Derek Auger, Chair, Woodland Cree First Nation 	<p>KTCEA Staff:</p> <ol style="list-style-type: none"> 1. Dr. Daphne Mai'Stoina, Superintendent 2. Pearl Calahasen, Deputy Superintendent 3. Yvonne Noskey, Secretary/Treasurer, Director of Finance 4. Carmen Parent, Strategic Projects Specialist 5. Kimberly Carifelle, Project Coordinator 6. Melbourne Disbrowe, Communications Coordinator 7. Brandon Okemow, Executive Assistant 8. Elijah Ogato, IT Specialist 9. Shawna Javier, COO 10. Piyush Barad, CFO
<p>Absent / Regrets:</p> <ol style="list-style-type: none"> 1. Chief Isaac Laboucan-Avirom, Woodland Cree First Nation 2. Councillor Frank Whitehead, Woodland Cree First Nation 	<p>KTC Leadership, Admin Staff & Other Guests:</p> <ol style="list-style-type: none"> 1. Chris Smeaton 2. Carol Dilman 3. Heather McTaggart, Councillor, Loon River First Nation

Regular Board Meeting Minutes

1. Meeting Called to Order
2. Opening Prayer

9:30 am Chair, Derek Auger
 9:35 am Chief Gilbert Okemow

- [2022-12-01 # 1: Motion to open the February 2, 2023 Board meeting.](#)
- [Moved by Councillor Frank Whitehead. Seconded by Chief Gilbert Okemow. All in favor, motion carried.](#)

3. Introductions / Roll Call

Board Chair Derek Auger

Vice Chair Darren Auger reminded board members that an email was sent to them with a call-out for agenda items. No new agenda items will be added to the agenda today. Darren also referred to the Board polity on



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observers that require observers to be approved by the Board. Given there is no quorum, observers are asked to direct their comments/questions through their board members.

4. Board of Declaration - manâtisiwin (recording)-----

Melbourne Disbrowe

5. Approval of Agenda

- **2022-12-01 # 2:** Motion to accept the February 2, 2023 Agenda as presented.
- Moved by Chief Ivan Sawan. Seconded by Councillor Frank Whitehead. All in favor, motion carried.

6. Reading of the Minutes:

Yvonne Noskey, Director of Finance

- **2022-12-01 # 3:** The Board approved playing the recording of the Meeting Minutes of February 2, 2023.
- Moved by Councillor Cody Letendre, Seconded by Chief Gilbert Okemow. All in favor, motion carried.
- Reading of Special Board Meeting of January 2, 2023 by Yvonne Noskey

7. Superintendent's Report:

- **Principals Report:**
 - **Attendance rates and schools-based initiative to improve attendance were presented.** While numbers are improving, KTCEA schools continue to struggle with attendance due to the ongoing impact of Covid-19 (staff/student illness) and school closures. Principals are working to create positive environments that students want to come to, and incentives are in place to encourage better attendance.
- **Nominal Roll:** Approved enrollment is 1239, Atikameg 324, Cadotte Lake 248, CJS 176, EQS 106, Kateri 144, Little Buffalo 211, KTCEA Outreach 31.
- **PowerSchool Parent Portal Update:** we started to roll out parent portal as per plan and will be completed by first week of February, to date the following schools have been given access to the parent portal: Cadotte Lake, Atikameg, Little Buffalo and CJS. Kateri and EQS roll out will begin after the report card period, parents can view attendance, grades from previous and current year, all functions can be used from an APP on their smartphone, some technical challenges may impact what parents see on portal.
- **Adult Learners:** ISC announced the adult education investments for 2022-2027, the scope of funding is for the completion of grade 12 for adult learners. Alberta did not have access to this funding before this announcement. Initial funds will come before March 31. ISC does recognize that adult learners have other needs while achieving their education goals and are taking into consideration things like living allowances. More details will be provided to the board as they become available.



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- **Locally Developed Courses:** these may not be part of regular school programming; however, they are courses that can be used for credits towards High School diploma. There are 4 locally developed courses requested by our schools, these include leather technologies; - learning strategies; - leadership, character development and social responsibility; and - aviation.

● **2023-02-02 #4:** The KTCEA Board approves the Locally Developed Courses listed below for KTCEA schools: Leather Technologies 15-3, 15-5, 25-3, 25-5, 35-3, 35-5, Learning Strategies 15-3, 15-5, 25-3, 25-5, 35-3, 35-5, Leadership, Character & Social Responsibility 15-3, 15-5, 25-3, 25-5, 35-3, 35-5, Aviation – Flight 15-3, 25-5, 35-3, Aviation – Navigation Aids 15-3.

● Moved by Councillor Derek Auger, Seconded by Councillor Cody Letendre. All in favor, motion carried.

- Additional information was requested from the Board about the financial literacy programs that are being provided to students through the curriculum. This information will be provided at the next board meeting
- A proposal from the Atikameg School was presented to the Board for approval. The Board is required to approve out of province field trips.

● **2023-02-02 #5:** KTCEA Board approves the Atikameg Field Trip Request to take students to Vancouver, BC on June 22, 2023

● Moved by Councillor Cody Letendre, Seconded by Councillor Derek Auger. All in favor, motion carried.

- **Warehouse Project Status Update:** Potential site plan and building plans have been developed. The key issue is to determine the financing structure and partnership opportunities for KTC Nations. The project needs will go to the Finance Committee to determine next steps.
- **Housing Update:** The housing plan was approved by the Board of Directors in April 2021. Units were purchased in 2021/2022 and the project plan approved for 2023/2024 purchases. Teacherage housing needs are being addressed, requests for quotes have been sent out to 4 companies.
- **HR Recruitment and Retention:** we are busy with teacher recruitment and interviews. We joined several online career fairs including University of Alberta, Regina and Calgary. Many teachers have left the profession. We are exploring options to increase advertising for positions including LinkedIn and boosting our recruitment video on Facebook. The HR and communication team have been working with Petra Films on a recruitment video that is on our website. Communications also assisted in developing brochures for these events.
- **KTCEA Our Land, Our People Conference:** 1st annual conference will be held Feb 16-17, 2023. It will include all staff, teachers, EA's, custodians, support staff, cooks, bus drivers and specialists. Other first nations want to join. Dignitaries will join us from Treaty 8, the Government of Canada and the Government of Alberta. 45 staff will be presented long service awards. Over 300 participants are expected.
- **Supports and Services:** New Teacher Onboarding continues to support students in the ATEP, ITEP programs U of A and First Nations University of Canada, as well as maintenance staff who are registered in the MMP certificate program through the Northern Lakes College.



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- **Chief and Council Meetings:** Peerless Trout First Nation met Jan 20, 2023. Meetings need to be scheduled in Feb and Mar. with other Nations.
- **Strategic Planning 2023:** will be held in Kelowna, BC, May 2,3, 2023, AGM to be held at the end of the meeting.

- **2023-02-02 #9:** The board accepts report of Superintendent
- Moved by Chief Gilbert Okemow, Seconded by Councillor Jason Laboucan. All in favor, motion carried.

- **Walter Kahumoku:** provided a presentation on WINHEC, which has been in the accrediting process since 2004. They currently have 71 organizations, schools, school systems, community agencies that are accredited by WINHEC. They started as an accrediting body for higher education, and now have preschool- GR12 and teacher ed accrediting. WINHEC process is a 7-step process that allows First Nations control over the process. The costs include the yearly membership, a one-time \$1500 fee and all costs for visiting committee members. The entire process takes up to 3 years.
- **Superintendent Evaluation:** Information about Superintendent Evaluations was shared by Chris Smeaton. The Superintendent is the only employee hired by the Board to act as the chief education manager. Evaluations affirm excellent practice and provide opportunities for growth, strengthens the governance function and builds credibility for the Board. In the KTCEA Board Policies it states that the Board shall: hire, evaluate and provide succession planning as required, review and approve contract, provide corporate direction, delegate to the Superintendent the administration of KTCEA, annually evaluate superintendent and review compensation and benefits of superintendent. The evaluation will be facilitated by an outside consultant, with the Board making decisions following the results of the evaluation.
- Evaluator Brian Wildcat confirmed he is available April, May and June 2023. Next steps: schedule a discussion between Chair/Vice Chair and Brian Wildcat.
- **Policy Committee Report:** Policy Committee met Jan 10, 2023, Councillor Shayne Letendre was elected Chair; -Committee reviewed terms of reference to be presented to Board for approval. Amendments to Policy 2L are proposed to ensure clearer direction on the process of developing policies, reading of policy and terms of reference, the policy committee meets Feb.14, 2023 discussion if policies should be reviewed annually or every 2 years,

- **2023-02-02 #10:** The Board of Directors approves the Policy Committee Terms of Reference.
- Moved by Councillor Derek Auger, Seconded by Chief Gilbert Okemow, All in favor, motion carried.

- **2023-02-02 #11:** The Board of Directors approves amendments to Board Policy 2L-Planning and Development.
- Moved by Chief Gilbert Okemow, Seconded by Councillor Cody Letendre. All in favor, motion carried.

- **2023-02-02 #12:** The Board of Directors approves the 1st reading of the draft Board Operations policy.



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- Moved by Councillor Cody Letendre, Seconded by Chief Ivan Sawan, All in favor, motion carried.

- **2023-02-02 #13:** The Board of Directors approves 2nd reading of draft Board Operations policy.
- Moved by Chief Gilbert Okemow, Seconded by Councillor Derek Auger, All in favor, motion carried.
- The third and final reading of the Board Operations Policy will take place at the next Board meeting.
- **Finance Update:** Financial Year to Date reports for Dec. 2023 were handed out, including REA revenue and expenses for targeted programs, and teacherages report.

8. Comments and Announcements:

There was a reminder from Corrine to the other board members that board meetings are regularly scheduled to the first Thursday of the month, and urged board members to be on time and be fully present for the meetings. "We need to lead by example".

Note: The meeting was not formally closed due to lack of quorum.

9. Closing Prayer: Chief Gilbert Okemow