



School Bus Cancellations

Background

KTCEA acknowledges that severe weather conditions are not conducive to the safe operation of a student transportation system.

Guidelines

During extreme weather events, such as when temperatures are below -30 degrees Celsius or below -35 degrees Celsius with wind chill factor, it is prudent to cancel bus services for the school day.

#	Procedure	Roles & Responsibilities
1.	<p>The Superintendent or designate may cancel bus service and correspondingly may cancel a day of in-school instruction due to severe weather conditions.</p> <p>1.1 The Transportation Manager will monitor current and forecast weather conditions at all times, and may make a recommendation to the Superintendent or designate to cancel bus service no later than by 06:50 a.m. on a school operational day.</p> <p>1.2 In the event of bus service cancellation, the Transportation Manager will notify school bus drivers, the communications director and school principals of the cancellation, no later than by 07:00 a.m. on a school operational day.</p> <p>1.3 School bus drivers will notify parents of the cancellation in accordance with procedures set out in the Transportation Safety Handbook.</p>	Superintendent, Transportation Manager, Bus Drivers

Definitions:

Not Applicable

References:

Student Transportation Regulation 250/98 (AR 197/2000)
Traffic Safety Act
Use of Highway and Rules of the Road Regulation (304/2002)
Freedom of Information and Protection of Privacy Act

Procedure Amendments and Updates

The responsibility for updating and amending this procedure rests with the Associate Superintendent Facilities & Operation.