

KTCEA Administrative Procedure 626 Updated: September 1, 2022

Transportation Eligibility

Background

KTCEA believes that safe, reliable transportation to and from schools is an integral part of their educational programs. KTCEA recognizes its responsibility to provide safe, caring, and efficient transportation services for all KTCEA students, staff, and guests.

Guidelines

KTCEA is committed to transporting all students that enroll in KTCEA programs with a high standard of care.

| # | Procedure | Roles & Responsibilities |
|----|--|--------------------------------------|
| 1. | Any student who enrolls in a KTCEA school program is presumed to be eligible for transportation to and from school on normal instructional days and for special school events. 1.1 Students or their parents/guardians may apply for transportation services upon registration at a school location. 1.2 The Superintendent, in consultation with the Transportation Manager and school principals, will confirm whether a student is eligible for student transportation. 1.3 In the same vein, the Superintendent and in certain situations the school principal, may suspend or deny a student's eligibility for transportation services for any reason, but typically for disciplinary or other safety reasons. | Superintendent, Parents, Students |

Definitions:

Not Applicable

References:

Student Transportation Regulation 250/98 (AR 197/2000) Traffic Safety Act School Bus Operation Regulation Alberta Rules of the Road Freedom of Information and Protection of Privacy Act

Procedure Amendments and Updates

The responsibility for updating and amending this procedure rests with the Director of Capital Services.