

KTCEA Administrative Procedure 613 Updated: September 1, 2022

Environmental Considerations

Background

KTCEA is committed to policies, practices and education programs that protect and preserve the environment. KTCEA supports an educational focus on Land-Based Learning, which fosters an acute awareness of and identification with the land.

Guidelines

KTCEA will purchase and use only those products that cause the least not harm to the environment.

KTCEA will operate its buildings and maintain its grounds by using sustainable technologies, equipment and methods.

#	Procedure	Roles & Responsibilities
1.	KTCEA will purchase "environmentally friendly" products which will provide the highest possible level of performance.	Site Managers, Principals, Operation and Maintenance Manager
2.	 KTCEA will operate school facilities and equipment in the most energy efficient manner consistent with human needs for safety and comfort. 2.1 KTCEA encourages all employees to practice energy conservation measures. 2.2 The Operations and Maintenance Manager will monitor energy utilization in KTCEA facilities. 2.3 Efficient use of energy and water will be guiding principles in all renovations, new construction and operations. 	Operation and Maintenance Manager, Associate Superintendent Facilities & Operations
3.	KTCEA supports initiatives to reduce, recycle and recover waste materials in all schools and administrative centres.	Principal, Site Manager
4.	KTCEA supports staff development initiatives designed to advance environmental awareness, environmental education and care for the environment within annual budget allocations for training and development.	Principal, Operation and Maintenance Manager
5.	KTCEA will promote local habitat conservation and improvement on all KTCEA properties.	Principal, Operation and Maintenance Manager, Associate Superintendent Facilities & Operations

Definitions:

Environmentally Friendly refers to "goods that have no or the least possible impact on the environment."

References:

KTCEA Policy 3 – Respectful, Caring and Safe Schools and Workplaces Occupational Health and Safety Act Public Health Act <u>Operations and Maintenance (</u>Handbook for School Facilities) <u>Operations and Maintenance Manual (</u>A Guide for School Trustees/Administrators and Consultants)

Procedure Amendments and Updates

The responsibility for updating and amending this procedure rests with the Associate Superintendent Facilities & Operations.