



## Student Conduct on the Bus

### Background

The safety of passengers on a school bus is of primary importance. Therefore, school conduct is to be observed on school buses at all times.

### Guidelines

#	Procedures	Roles and Responsibilities
1	The driver shall be in full charge of the school bus at all times. Students must obey the driver and the orders of the monitor or patrol at all times.	Bus Driver Principal
2	Students are expected to be at their bus stop 3-5 minutes before the scheduled pickup time. The bus driver is to wait 30 seconds for a sign of students before departing.	Bus Driver Principal
3	Students should be dressed appropriately for weather conditions	Bus Driver Principal
4	Students must cross the road 3 meters in front of the bus and will not cross the road until the stop arm is fully deployed and the bus driver has signaled it is safe to cross the road.	Bus Driver Principal
5	Students are expected to sit in their assigned seats and are to sit facing forward and remain seated while the bus is in motion.	Bus Driver Principal
6	Students will not open windows without permission from the bus driver. Students will keep arms, hands and heads out of the window. Students are expected to put all garbage in a container.	Bus Driver Principal
7	Loud or noisy behavior is prohibited.	Bus Driver Principal
8	Use of tobacco or alcohol products of any type is prohibited.	Bus Driver Students
9	No person shall bring on the bus the following item(s) animals, firearms, explosives, combustible materials or anything of a dangerous nature that might endanger the lives or safety of others	Bus Driver Students
10	Electronic audio equipment with adequate sound retention headphones may be used by passengers, at the discretion of the driver	Bus Driver Students

11	The aisle of the bus must be kept clear at all times. Check with the bus driver before taking sports equipment or band equipment on the bus.	Bus Driver Students
12	Only designated passengers may ride the bus. On occasion, permission to ride the bus may be granted to other students by the driver if the student has written permission from the guests parent or guardian and there is room on the bus	Bus Driver Students
13	Written permission from a parent is required before a passenger may be dropped off at another stop. Inform the bus driver when the passenger will not be on the bus.	Bus Driver Students Parents
14	Passengers who cause damage to the bus or other passengers' belongings shall be reported to the Principal and the passenger or their guardian may be charged with the cost of repair of the damage.	Bus Driver Principals
15	Incidents of student misconduct must be reported by the driver to the Principal if corrective action is necessary. The Principal shall then deal with the matter as is deemed appropriate.	Bus Driver Principals

**Definitions:**

Insert definitions if any

**Reference:**

Traffic Safety Act

**Procedure Amendments and Updates**

The responsibility for updating and amending this procedure rests with the Associate Superintendent Facilities & Operations.