



Student Conduct

Background

Students must conduct themselves in an acceptable manner to benefit from the instructional program in school and from the wide variety of activities planned for them by the teaching staff, both inside and outside of the school building. The establishment and enforcement of standards of student conduct and behavior consistent with the school's mission statement, vision, and values that support the creation of a favorable learning environment must occur.

Teachers are expected to ensure student-teacher relationships are active and healthy; that the promotion of good behavior and psychological safety are paramount; and that behavior reward systems are based on intrinsic motivators.

Guidelines

#	Procedures	Roles and Responsibilities
1	The Principal and school staff shall inform students of their responsibility to comply with the requirements of the student code of conduct.	Principal Teachers
2	The Principal, in consultation with staff and the School- Parent Advisory Circles, shall develop a code of behavior and discipline procedures for the school.	Principals Teachers Parent Advisory Council
3	The local code of conduct and discipline procedures are to focus upon: <ol style="list-style-type: none"> 3.1. Developing as far as possible in every student the capacity for intelligent self-control. 3.2. Establishing clearly understood and reasonable limits to student behavior that can be consistently respected and updated. 3.3. Recognizing that the maintenance of effective student behavior is the responsibility of students, staff and parents. 3.4. Establishing procedures in the school through the cooperative involvement of students, staff and parents. 	Principals Teachers
4	The Principal shall be responsible for making parents, staff and students fully aware of the code of conduct and discipline procedures of the school.	Principals
5	The teacher shall identify the rules and expectations within the classroom, to ensure disciplinary measures that must conform to the expectations of the school and KTCEA.	Teachers

6	The teaching staff shall be guided by “reasonableness” and fair and just treatment of all students when developing classroom rules and disciplinary measures.	Teachers
7	If a Principal believes that the school has insufficient resources or expertise to deal with a disciplinary issue, the Superintendent must be advised.	Principals
8	<p>Teachers are to consider the following procedures when dealing with situations requiring disciplinary measures:</p> <ul style="list-style-type: none"> 8.1 Use of Elders and Community Leaders should be referenced whenever possible in dealing with discipline and respect issues. 8.2 Teachers must keep parent(s)/guardian(s) informed regarding situations that require disciplinary measures. 8.3 Teachers may temporarily remove from their classroom a student whose conduct continues to be detrimental to the work of the class after having been given reasonable warning. The exclusion is to be used temporarily to settle the class down, provide a “cooling off period” if necessary and is to be followed up with an individual conference with the student in order to secure the desired behavior. 8.4 Penalties or consequences for misbehavior are to be appropriate to the circumstances. Discipline systems that bear a poor relationship to appropriate process and consequence involving the automatic imposition of pre-determined penalties for certain acts are to be avoided. Consequences selected are to be chosen to encourage the desired changes in student behavior or attitude. 8.5 Teachers are to avoid getting into power struggles with students. While upholding the dignity and authority of the teacher’s position is important, students will generally respond more effectively to a quietly worded request that respects their dignity than strongly voiced public reprimands. 8.6 A “cooling off” period between the commission of the offense and the imposition of punishment is usually advisable. When either the teacher or students are angry or upset, judgment is often impaired and focusing on issues is more difficult. 8.7 Teachers are to recognize that “good discipline” often depends on their ability to spot and check unacceptable behavior in its early stages before it escalates into a disruptive confrontation. This requires constant monitoring of the class throughout the class period. Moving around the class during a lesson is highly recommended. 8.8 As an educational institution the school must provide an environment that allows children’s creative talents and 	Teachers

	<p>abilities to emerge. This implies that students will test the boundaries and make mistakes. Use of positive reinforcement for desired behavior is a powerful tool that teachers can use to consistently encourage desired growth. The freedom to make mistakes must be respected. Mistakes and their correction are important aspects of learning.</p> <p>8.9 Unacceptable methods of discipline will not be supported. Examples of these are:</p> <p>8.9.1 Physical attacks by the teacher upon a student.</p> <p>8.9.2 Use of corporal punishment.</p> <p>8.9.3 Mass detentions and mass punishments imposed to punish a small number of offenders</p> <p>8.9.4 Detaining students for disciplinary purposes in an arbitrary or inflexible fashion that prevents students from meeting other legitimate, important, commitments.</p> <p>8.9.5 Verbal attack by a teacher upon a student including such things as name-calling, use of sarcasm, profanity, and unfavorable personal references and attempts to belittle the student.</p> <p>8.9.6 Withholding students from other aspects of the student's regular program i.e. phys. ed, is not supported.</p>	
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Definitions:

Behaviour - The manner in which one conducts oneself in specific circumstances.

Discipline/Classroom Management - Training that is expected to produce a specified character or pattern of behaviour, especially that which is expected to produce moral or mental improvement, controlled behaviour that results from training.

Punishment and Consequence - The penalty imposed for wrongdoing or misbehaviour.

Reference:

Not Applicable

Procedure Amendments and Updates

The responsibility for updating and amending this procedure rests with the Superintendent's Office.