



## Provincial Approach to Student Information (PASI)

### Background

The primary objective of the Provincial Approach to Student Information (PASI) system is to securely share Student information with Alberta Education.

### Guidelines

#	Procedures	Roles and Responsibilities
1	<p>It is the responsibility of the Data and System Analyst to:</p> <ol style="list-style-type: none"> <li>1.1 Establish a digital handshake between PASI and SIS.</li> <li>1.2 Enable the regular syncing process between the SIS and PASI.</li> <li>1.3 Work on and alter the DEM/ENR core alerts and take appropriate actions i.e.: error corrections, conflict, and advice resolution.</li> <li>1.4 Work on and process the PASI SCM core alerts and take appropriate actions.</li> <li>1.5 Process the DER Core Alerts.</li> <li>1.6 PASI Marks approval process validation and approval.</li> <li>1.7 PASI documents problem solving and provides quality assurance. DAR, Diploma exam results report, Credential requirements report, etc.</li> </ol>	Data and System Analyst

### Definitions:

DEM/ENR: Demographics and Enrollment module.

SCM: School Course Marks module.

DER: Diploma Exam Registration module.

DAR: Detailed academic Report.

### Procedure Amendments and Updates

The responsibility for updating and amending this procedure rests with the Associate Superintendent Learning Services & Academic Success.